

North Richland Middle School Covid Plan



Face-to-Face and Online Learning (Includes SPED)

Due to the constantly evolving situation with COVID-19, and the regularly changing guidance from state education and health officials, NRMS's Plan will be reviewed and updated as needed to reflect new requirements from the CDC; federal, state, or county orders; BISD or the Texas Education Agency.

	<p style="text-align: center;">North Richland Middle School 817-547-4200</p>
<p>Daily Procedures:</p>	
<p><i>Arrival</i></p>	<p>Separate entrances will be utilized for car riders, bus riders, and walkers. All staff will be located in their classroom ready for students at 8:05. Students will report directly to their 1st period class upon arrival to campus.</p> <ul style="list-style-type: none"> • Main door entrance: Car riders/walkers • Back Main door entrance: bus riders • Athletics entrance: SPED bus <ul style="list-style-type: none"> • Parents will be asked not to drop off students early before 8:05 • Parents will not be allowed to enter the building per BISD policy. • Students will pick up breakfast as they enter the building and proceed to the designated area for their grade level. • Students will have masks on when entering the building • Hand sanitizer stations will available as students enter the building
<p><i>Bus Protocols</i></p>	<p>Morning Drop Off</p> <p>When busses arrive, pull straight forward to the end of the bus drop off zone. All busses will hold their students until the bus in front of them is completely empty to promote social distancing. We will begin letting kids off the busses at 8:10 one bus at a time. They will need to social distance as they move toward the gates and into the school. Mask will remain on while walking into the building.</p> <p>Afternoon Pickup</p> <p>When busses arrive, we will call for students at 3:50 to immediately will be released from class by bus number. As busses are loaded, we will dismiss. We will complete this process for all busses. An admin will be outside to make sure we are loading quickly and efficiently.</p>
<p><i>Breakfast:</i></p>	<p>Students who are eating breakfast will pick up their breakfast in the cafeteria and proceed to the designated area for their grade level.</p> <ul style="list-style-type: none"> • 6th graders: Rooms 2407 and 2410 • 7th graders: Rooms 2111 and 2110 • 8th graders: Rooms 1204 and 1205 <ul style="list-style-type: none"> • Students will be allowed to remove their mask to eat. • Students will eat their breakfast and then be dismissed to report to their first period class.

	<ul style="list-style-type: none"> • Sanitation wipes will be provided to students to clean their area before leaving. • Table dividers will be in use during breakfast to promote social distancing • Hand sanitizer will be available as students enter and exit the classrooms • <p>All classrooms used for breakfast will be sanitized by custodial staff and breakfast trash removed prior to students' arrival in class.</p>
<i>Passing Periods</i>	<ul style="list-style-type: none"> • Staggered releases from each class by grade level will be organized to limit the number of students in the hallway during transitions. Stagger odd/even classrooms and by time. • Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible. • PODS will be marked with designated traffic patterns and will be in a circular motion. • Main hallway will be marked with a center stripe to promote 2 way traffic and social distancing of students during transition periods. Students will be required to stay to the far right. There will be no stopping or congregating in PODS or foyer. • Teachers will monitor the hallways to promote social distancing practices. • Students are expected to observe and follow school hall traffic flow directions while maintaining social distancing guidelines. • Students should report directly to their next class. • Students and staff MUST wear masks at all times in the building. • Hand Sanitizer stations will be available as students enter and exit the classroom.
<i>Lunches</i>	<ul style="list-style-type: none"> • Students will be expected to follow campus guidelines for cafeteria procedures. • Students will be seated according to a seating plan as they arrive in the cafeteria. • Cafeteria tables will have table dividers for social distancing • The cafeteria and small gym will be utilized for lunches in order to maintain social distancing requirements. • Students will social distance at all times while in the cafeteria • Students will be dismissed by table to enter serving line • Posted signage and staff will reinforce social distancing and traffic patterns in the cafeteria. • Students will remove masks for eating only. When finished eating masks will be worn. • Hand sanitizing stations will be available at entrances and exits of the cafeteria.
<i>Meals for Online Learners</i>	<ul style="list-style-type: none"> • Beginning August 24th online learners have the option of picking up lunch for that day and breakfast for the next day at the school the student is enrolled in. • Location: Faculty Parking Lot in Bus Zone • Pick up times will be from 11:00 to noon daily. • This procedure will continue as long as online learning is available. • A parent or guardian will be allowed to pick up meals for their eligible student. They will need to provide the student ID number. <p>The student must be identified by eligibility and be required to pay if reduced or full pay. Child Nutrition will need to confirm student attendance in order to get any federal funding</p>
<i>Classroom Expectations</i>	<ul style="list-style-type: none"> • Teachers will use recommended social distancing guidelines • Teachers will use table dividers to help with social distancing. • Students will each have a district Chromebook and will carry for use in each class. • Students will use their own supplies. There will be no class sets of supplies.

	<ul style="list-style-type: none"> • Masks will be worn at all times in the classroom. • Hand sanitizing stations are available for students use.
<i>Restroom Expectations</i>	<ul style="list-style-type: none"> • Students will enter the restroom quickly. • Students will wash hands thoroughly before leaving restroom • Students will maintain social distancing while in the restroom • Students will be taken as a class for restroom breaks • Restrooms will be off limits during passing periods
<i>Students arriving for electives during the day</i>	<p>Students arriving for electives due to online learning will report to designated areas for arrival to and dismissal from their class.</p> <ul style="list-style-type: none"> • Band and Choir: Outside Doors to classroom located in the Front Parking Lot • Athletics: Outside Doors to Athletics located in the Read Parking Lot • Select Art and Theater: Main Entrance through the office <ul style="list-style-type: none"> • Students will sign in with their name and time they arrived to class when they enter the classrooms • Students will sign out when exiting the classroom. • There will be no admittance to class after 5 minutes to the start of class. Bell schedule is posted NRMS website
<i>Dismissal</i>	<p>Campus will stagger dismissal based on categories of walkers, car riders, bus riders. Grade level teachers will help manage student movement in the building and decrease the risk of potential crowding outside at dismissal time. Sanitizer stations will be placed at each exit and students will be encouraged to sanitize hands prior to exit. Separate exits will be utilized for car riders, bus riders, and walkers.</p> <ul style="list-style-type: none"> • Upon dismissal, all students must leave the campus immediately. • Students involved in after-school activities must report to their designated areas immediately. • Students will exit the building upon dismissal. • At 3:50 we will start releasing students walking home, then car riders at 3:55, then release bus riders by bus number. Changes will be made as needed for order of release of students.
Additional Procedures:	
<i>Sanitizing Procedures</i>	<ul style="list-style-type: none"> • Hand sanitizer available for use as needed throughout the building such as fine arts classes, cafeteria, gyms, bathrooms all all classes and entrances and exits for students and teacher access. Use of sanitizers will be highly encouraged. • Classrooms will be sanitized during the day as much as possible when students are not present • Cafeteria will be sanitized after breakfast and lunch •
<i>Teacher Screening</i>	<ul style="list-style-type: none"> • All staff members entering a school campus must self-screen for COVID-19 symptoms each day. When staff members report to work, they are acknowledging they have taken their temperature and are not experiencing COVID-19 symptoms, not normal for them. • Teachers will arrive by 8:05 am and report directly to their 1st period class. • If a teacher is having flu like symptoms or symptoms associated with Covid they will let admin know immediately • Follow district guideline for Covid reporting

	<p>At the beginning of first period, all students will be asked COVID-19-related questions in regards to the following symptoms:</p> <ul style="list-style-type: none"> • <i>Fever (temperature of 100.0 or greater)</i> • <i>Chills</i> • <i>Cough</i> • <i>Shortness of breath or difficulty breathing</i> • <i>Muscle aches</i> • <i>Headache</i> • <i>Diarrhea</i> • <i>Vomiting</i> • <i>Sore throat</i> • <i>International travel</i>
--	---

<p><i>Student Screening</i></p>	<ul style="list-style-type: none"> • Parents/guardians must ensure when sending their child to school on campus, the child is free from COVID-19 symptoms, not normal for them. If symptoms are present, the parent/guardian should contact the campus nurse for further guidance on return to school. <p style="text-align: center;">COVID-19 Symptoms include:</p> <ul style="list-style-type: none"> • <i>Fever (temperature of 100.0 or greater)</i> • <i>Chills</i> • <i>Cough</i> • <i>Shortness of breath or difficulty breathing</i> • <i>Muscle aches</i> • <i>Headache</i> • <i>Diarrhea</i> • <i>Vomiting</i> • <i>Sore throat</i> • <i>International travel</i> <ul style="list-style-type: none"> • Any staff member, student or visitor who experiences symptoms while on campus will immediately report to the school clinic. If the forehead temperature is 100.0 or greater, a second temperature will be taken after five minutes. If the second reading reflects a temperature of 100.0 or greater, the staff member, student or visitor will be sent home immediately. • Any individuals—including teachers, staff, students, or other campus visitors—who either are lab-confirmed to have COVID-19 or experience the symptoms of COVID-19 (listed above) must stay at home throughout the infection period, and cannot return to campus until the conditions for campus re-entry have been met: • In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the CDC symptom-based criteria are met: <ul style="list-style-type: none"> ○ Must be 10 days since the start of symptoms, ○ 24 hours fever free without the use of fever-reducing medications, and ○ Symptoms have improved. • In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same return to school criteria listed above. • If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay-at-home period, the individual must either obtain a medical
--	---

	<p>professional's note clearing the individual for return or receive a clearance certificate to return to work from Tarrant County Public Health.</p>
<i>Nurses Office</i>	<p>Students who feel ill and need to visit the nurse will:</p> <ul style="list-style-type: none"> • Receive a pass from their teacher • Enter and exit the nurses office via the main hallway. • Maintain social distancing • Hand sanitizer will be available when entering and exiting office <p>NURSE ACTION PLAN: if fever of 100 or greater.</p> <ul style="list-style-type: none"> • Move student to isolation room inside clinic OR • If no isolation room: remove everyone from nurse's office except for nurse and suspected patient • Instruct removed students and staff to wash their hands with soap and water for 20 seconds or use hand sanitizer • Document names of students and staff who were in the clinic during suspected patient's assessment if they were within 6 feet of the patient for 15 minutes or more. • Notify administrator and clinic back-up the clinic is in "isolation" • All non-emergent nurse visits will not enter the nurse's office unless there is the ability to social distance the sick vs. the well • Place a physical barrier at the clinic door to indicate where students must stop at entry of clinic. • Notify teacher to sanitize students' desk with soap and water or sanitizing wipes
<i>Discipline</i>	<ul style="list-style-type: none"> • AP will call for student • Student will report to AP office with a pass from the teacher. • AP will sign students pass to return to class. • Student will report directly back to class • Masks will be worn by AP and student while in the office. • Hand sanitizer will be available when entering and exiting office
<i>Refusal to Wear Mask</i>	<p>If a student refuses to wear a mask,</p> <ul style="list-style-type: none"> • Staff member will report refusal to administration • Admin will remove student and place in designated area • Admin will contact parent about refusal and document phone call • If refusal continues, parent conference will be set up and online learning option will be discussed • After the parent conference if student still refuses student will be placed in online learning
<i>New Student Registration</i>	<ul style="list-style-type: none"> • All parents will complete new registration information via online • Parents will scan and send all required documents to the attendance clerk • If there is a discrepancy in documentation, the attendance clerk will contact the parent and set an appointment for one parent to meet with the attendance clerk. (May need to sign documents or bring in corrected documentation).

	<ul style="list-style-type: none"> • Parents may come to school to complete registration for new students and follow registration protocols for social distancing. Google form is provided for students to choose class schedules. • The student will receive their schedule and will be provided a map with rooms highlighted.
<i>Early Dismissal</i>	<ul style="list-style-type: none"> • Parent will come to the door and show driver license through door • Office personnel will verify ID and call students down • Parent will wait for student in the car <p>There will be no early dismissals after 3:30PM.</p>
<i>Open House/Meet the Teacher</i>	<ul style="list-style-type: none"> • Virtual • Sept. 4th TBD
<i>Visitors to Campus</i>	<ul style="list-style-type: none"> • No visitors to campus unless by appointment. • No lunches can be delivered or guests for lunch will be allowed. • Anyone who has an appointment in the school must be free of Covid-19 symptoms.
<i>After School Clubs/Tutorials</i>	<ul style="list-style-type: none"> • No After school events • Tutorials will by appointment only after school
<i>Aspire</i>	<p>The ASPIRE program can continue to be utilized as a before and after school resource for students and families as long as the following conditions are met:</p> <ul style="list-style-type: none"> • ASPIRE staff must utilize spaces in the building that allow for social distancing. • Spaces must be requested in advance and pre-approved for use by the building principal • Face covering(s) must be worn by all students and staff at all times • Students participating in ASPIRE activities must be supervised by staff at all times and should not be allowed to leave ASPIRE approved areas until the program ends. • If food or snacks are provided, the items must be consumed during designated times and locations and in a manner that allows for social distancing since masks will not be in place. • Prior to exiting, ASPIRE staff will provide students with sanitizing wipes to disinfect desk/area surfaces • Sanitizing wipes will be disposed of as students exit area • Students and ASPIRE staff will then use hand sanitizer before exiting location • Prior to exiting the classroom, ASPIRE staff will ensure that they and the students are wearing proper face coverings. <p>Until students return to campus full time, ASPIRE can recruit and engage with students virtually.</p>
<i>Academics</i>	<p>All students will participate in online learning starting August 24th until September 8th. At this time parents who have chosen face to face will begin. Both face to face and online learning will align</p>

with district curriculum and grade expectations. For more detail information about online and face to face instruction please click on the following links:

[Information for Online and Face to Face](#)

Parents may click on the icons for online learning and Face to Face learning for more specific information about each.

Students will have the opportunity to change their learning environment at the end of each six weeks.